The National Association of Benefits and Insurance Professionals (NABIP) is making available financial assistance to local and state chapters that meet certain eligibility requirements for the rebranding and change of legal name of their association. The types of permitted expenses allowed under the program include, but are not limited to, the following:

1. Filing with the Secretary of State or other government authority
2. Web design updates
3. Banking updates / fees
4. Filing fee with IRS or State DOR for updates

Upon receipt of documentation to verify the expense(s), this program will allow for a reimbursement of up to $750 for any local and state chapter for these or related expenses.

APPLICATION QUESTIONS:

- Chapter Name: _____________________________________________________________
- Name of individual preparing this application: _________________________________
  - Phone Number: _____________________________
  - Email Address: ______________________________
- Please provide a list of incurred expenses.

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<th>Expense</th>
<th>Description</th>
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<td>TOTAL AMOUNT</td>
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- Please confirm the URL for your chapter website: ______________________________
- What is the anticipated date for the chapter’s rebranding? ____________________
- Please confirm the anticipated date of the chapter’s bylaws update? ________________
  - Please forward a copy of updated bylaws to NABIP
- What is the chapter’s current working capital? ________________________________

- Please submit a recent profit and loss statement and/or any other documents that may help to provide a complete financial picture for the chapter, i.e., current approved budget.

- If approved, on what date will you need access to the funds? ________________________

- If approved, please confirm the designated payee: ________________________________

- If approved, please confirm where should the check be sent: _______________________

____________________________________________________________________________

Please email this application and all supporting documentation to Brooke Willson (bwillson@nahu.org). If you prefer to submit this application as a hard copy, please print this application, complete it, and mail it with the supporting documents to:

Brooke Willson
NABIP
999 E Street, NW
Ste 400
Washington DC 20004