

National Association of Benefits and Insurance Professionals

Chapter Financial Assistance Application

The National Association of Benefits and Insurance Professionals (NABIP) is making available financial assistance to local and state chapters that meet certain eligibility requirements for the rebranding and change of legal name of their association. The types of permitted expenses allowed under the program include, but are not limited to, the following:

- 1. Filing with the Secretary of State or other government authority
- 2. Web design updates
- 3. Banking updates / fees
- 4. Filing fee with IRS or State DOR for updates

Upon receipt of documentation to verify the expense(s), this program will allow for a reimbursement of up to \$750 for any local and state chapter for these or related expenses.

APPLICATION QUESTIONS:

- Chapter Name:
 - Name of individual preparing this application:
 - Phone Number: _____
 - Email Address:
- Please provide a list of incurred expenses.

Expense	Description	Amount
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL AMOUNT	\$

- Please confirm the anticipated date of the chapter's bylaws update?
 - Please forward a copy of updated bylaws to NABIP

- What is the chapter's current working capital?
- Please submit a recent profit and loss statement and/or any other documents that may help to provide a complete financial picture for the chapter, i.e., current approved budget.

Please email this application and all supporting documentation to Brooke Willson (<u>bwillson@nahu.org</u>). If you prefer to submit this application as a hard copy, please print this application, complete it, and mail it with the supporting documents to:

Brooke Willson NABIP 999 E Street, NW Ste 400 Washington DC 20004