



Legislative Council Chair

This individual, appointed by the President and approved by the Board of Trustees. The Chair will serve as the Executive Officer of the Legislative Council. The Legislative Council works to develop and advocate for market-based solutions to provide for continued and improved accessibility and affordability of health, disability, and long-term care insurance, employee benefits, and other products designed to meet the health, financial and retirement security needs of the American people. The Council oversees grassroots initiatives and the advocacy of sound health policy throughout the legislative and regulatory process. Additionally, the Council promotes communication of legislative and regulatory issues among the members and chapters.

The chair will represent the Council on the Board of Trustees and other NABIP bodies. The chair will direct the policymaking efforts of the Council and will serve as Chair of the Legislative Management Team. The Chair will work closely with the Government Affairs staff team.

Information about the Legislative Council structure and can be found in Policy & Procedure (P&P) *Legislative Council Structure #00-01-L*.

The chair will:

- Provide legislative reports and updates to the Board of Trustees;
- Assign tasks to the Legislative Council and monitor the progress of each subcommittee and task force;
- Lead Council teleconference calls and in person meetings;
- Communicate regularly with the Vice-Chair to ensure that broad based goals are being accomplished;
- Arrange for the Council to evaluate its work at the end of each year – or at completion of specific projects – to determine whether it accomplished its goals, and what worked and what didn't work.

Staff Liaisons will:

- Train Council as necessary on the association's legislative policy and procedures and assist Council members with policy development and other assigned tasks;
- Take meeting minutes of each Council meeting;



- Report on progress of legislative and regulatory initiatives as well as recent and ongoing activity at the national and state level;
- Work with the Chair, Vice-Chair, LMT and Council to develop legislative communications to members and policyholders;
- Communicate critical legislative and regulatory and compliance information through NABIP outlets;
- Support the council with all legislative and regulatory endeavors.